



**A Guidebook for the Lancer Community**

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# ABOUT US

## WHO WAS ST. PIUS X?

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Pius, originally named Giuseppe Melchior Sarto, was born in Riese (just northwest of Venice), Italy in 1835. He was the second of ten children in a happy, yet financially poor family. His father was the local postman, and his mother was a seamstress. Giuseppe entered the seminary in Padua in 1850 and was ordained a priest at the age of twenty-three in 1858.

In 1884, Giuseppe was consecrated the Bishop of Mantua, where he helped revive the struggling diocese. In 1893, he was made a cardinal and Patriarch of Venice, where he won the reputation for simplicity, sincerity, and forthrightness.

He was elected pope in 1903, taking the name Pius X. Upon his election, he told the College of Cardinals that he chose the name Pius in memory of the previous popes who had defended the Church's interests and "fought against rampant errors." His papal motto became *Instaurare omnia in Christo* (To restore all things in Christ), based on Ephesians 1:10.

As pope, Pius X vehemently fought against the errors of the day, which often twisted Catholic thought to justify new positions not in line with Truth or the Traditions of the Faith. He called this thinking "modernism." Modernism was condemned in several of his encyclicals, the most famous being *Pascendi dominici gregis*. In order to reaffirm Catholic teaching and formation, Pius issued a decree in 1910, which required all priests teaching theology to take the anti-Modernist oath. This decree also prescribed the study of the philosophy and theology of St. Thomas Aquinas in all seminaries.

Pius X also began the process of collecting the many laws of the Church into a volume that would be easy to access. This would eventually become the Code of Canon Law, which was promulgated under his successor Benedict XV. Pius X also reformed the Breviary, which is the text that priests and religious pray from every day. He simplified it so that priests would have more time and energy for pastoral ministry. Pius X also restored Gregorian Chant to its place in the liturgy, eradicating the secular music that was beginning to take hold.

As a devotee to the Eucharist, Pius X encouraged the frequent reception of Holy Communion, which was a revolutionary idea at the time. Most members of the laity would previously receive

Holy Communion around once a year. In 1911, he lowered the age for First Communion to seven so that children may better be able to receive the graces of the Sacrament in order to be nearer to the Lord and to grow in virtue.

Pius X was venerated as a holy man in his lifetime. He was seen as a strong leader who held the Church together at a time when modern thought attacked the very importance of God and religion. He never forgot his impoverished roots, often financially and spiritually ministering to the poor in Rome and around the world, especially in Peru.

Pius X died on August 20, 1914. He was beatified in 1951 and then canonized a saint in 1954 by Pope Pius XII. His feast day is celebrated around the world on August 21<sup>st</sup>.

## OUR HISTORY

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It may seem that only recently Jefferson County has taken significant steps forward in growth and progress. However, over sixty years ago, some progressive people envisioned a Catholic secondary high school to serve county students. As the county continues to prosper, St. Pius X Catholic High School, established in tradition and academic excellence, enters a new era.

Nine men made up the original core group who conducted the capital campaign to make the dream of St. Pius X Catholic High School a reality. In 1998, each received an induction into the St. Pius X Hall of Fame: Fr. Ira Bell, Mr. Herb Besand, Mr. Amos Govero, Mr. Fred Isenman, Mr. Francis Kist, Msgr. Edward Meier, Msgr. Charles Mottin, Mr. William J. Pagano Sr. and Mr. John Peterlein.

The completion of this educational facility was to be a regional project and required the generous support of all Catholics and each of the seven parishes in the county. The projected cost of the school campus was \$1,300,000. An initial capital campaign would raise \$300,000 (actual amount received was closer to \$450,000). The Archdiocesan Expansion Fund contributed \$500,000. The remaining balance of \$500,000 became a debt to be assumed by the parishes according to each student population.

Mr. Besand and Mr. Kist recalled how exciting it was when the new building and campus opened in 1959. Their memories of the day-to-day labors of so many give a warm human touch to what is now St. Pius X history. It started with an idea and grew to plans on paper, a capital campaign and after four years, a Catholic high school campus! It was a united effort of prayer and perspiration.

As St. Pius X Catholic High School thrives in its sixth decade of operation, the student population continues to include more children of alumni. In 2000, the first third-generation St. Pius X student arrived. United efforts of administration, staff, parents and alumni maintain a high standard of Catholic secondary education, originating from gifts faithfully given for many generations of students to come.

## THE ST. PIUS WAY

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The St. Pius Way was officially presented to the St. Pius X community by Mrs. Carol Schmidt during the 2008 commencement speech. Carol was offered to speak at the school's graduation ceremony due to her decision to retire from StPX after 26 years of service. Her description of "The St. Pius Way" reminds our student body how they are to act as Lancers.

Below are just a few quotes taken from Mrs. Schmidt's speech that describe **"The St. Pius Way:"**

I asked Mr. Zielonko and Mr. Taylor what I could possibly have to say that might be of interest to teens about to embark on the next phase of their life...they said since I was a "piece of St. Pius X history" they wanted me to weave into the speech what St. Pius X has meant to me and how that meaning might carry over to you, the Class of 2008.

There has never been a time when St. Pius X hasn't risen to face triumph or tragedy TOGETHER. We come together as a community to celebrate those we have lost at our All Souls Day of remembrance. *This is The St. Pius Way.*

The passing of students led to the establishment of the Alumni Memorial Garden as well as several in-house grants to current students. *This is The St. Pius Way.*

The Veteran's Memorial was made possible by a group of alums to honor fallen St. Pius X heroes. *This is The St. Pius Way.*

When we have beaten teams on the field or court, we don't make taunting remarks. *This is The St. Pius Way.*

I remember when a group of students cheered for the so-called underdog team in a district basketball game. *This is The St. Pius Way.*

I seldom hear students putting down other students in the hallways. *This is The St. Pius Way.*

I hear the words "please" and "thank you." *This is The St. Pius Way.*

I see doors being held for students and adults alike. *This is The St. Pius Way.*

I see a 100% graduation rate every year. *This is The St. Pius Way.*

I have seen students who thought they would not make it to college succeed, be accepted and win a scholarship to college. *This is The St. Pius Way.*

I see a group of teachers called the Intervention Team come in for their 7 AM meetings. *This is The St. Pius Way.*

I love hearing the words "good morning, how are you, have a nice day, thank you." *This is The St. Pius Way.*

I see hard-working, caring teachers. *This is The St. Pius Way.*

I see friendly smiles on teachers, the cooks, and students alike and laughing in the halls. *This is The St. Pius Way.*

I see great pride in the parents who work hard and sacrifice much to provide their children with an exceptionally fine education. *This is The St. Pius Way.*

I know a group of parents of alumni parents who haven't had kids here for centuries managing the Lancer Endowment which provides tuition assistance to many. *This is The St. Pius Way.*

I see parents who are resourceful when something is needed for the school. *This is The St. Pius Way.*

I see a dedicated group of alumni and parents who serve on many committees always striving to improve St. Pius X. *This is The St. Pius Way.*

But do you know what I believe is the true essence of St. Pius X? I think it is in the sheer number of alumni who come back to visit their school and ask what they can give back. We want you to come back, we want to continue to be an important part of your life. **THIS IS THE ST. PIUS WAY.**

## MISSION

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St. Pius X Catholic High School is a Catholic community dedicated to the education of the whole person, in an environment where extraordinary care and concern for the individual is ordinary.

## VISION

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We, the Catholic learning community of St. Pius X Catholic High School, strive to maintain recognized excellence in all educational programs for students of all abilities. We strive to impart Catholic moral principles of living to students, preparing them to be productive and contributing members of a global society. We, as members of the St. Pius X Catholic High School community, seek to challenge each other individually to become lifelong learners in mind, body, and spirit.



# ACADEMICS

- EDUCATIONAL GOALS
- GRADING SYSTEM
- GRADE POINT AVERAGE (GPA)
- HONOR ROLL
- GRADUATION REQUIREMENTS
- ACADEMIC REQUIREMENTS
- SERVICE HOUR PROGRAM
- RETREATS
- CAPSTONE PROJECT
- NATIONAL HONOR SOCIETY
- GRADUATION HONORS
- GRADE CHECKS
- LATE WORK POLICY
- ACADEMIC INTERVENTION
- CREDIT RECOVERY
- FIELD TRIPS
- DAILY AND SPECIAL SCHEDULES

## ● EDUCATIONAL GOALS

The St. Pius X Catholic High School graduate will...

- Bring an energized renewal to the Church by pursuing timeless truths in the tradition of Pope Pius X.
- Articulate the key elements of the Catholic faith and model Catholic behaviors.
- Build relationships with positive team building and leadership skills.
- Understand and develop individual learning styles in order to participate in the enjoyment of lifelong learning for mind, spirit, and body.
- Communicate ideas and opinions effectively, clearly, and concisely both orally and in written format.
- Embrace a rigorous approach to learning, while connecting academics to relevant world applications.
- Read, research, process, and present information from a variety of valid resources.
- Respect human diversity and the international community.

## ● GRADING SYSTEM

St. Pius X uses a weighted system that takes into consideration the individual abilities of students. Since students vary in their interests and abilities, this is an established program of studies in which:

- The level of challenge in a course (Average or Honors) is dependent on the depth of the material and the requirements of that course as determined by that particular department.
- A grade in a more challenging course (Honors) is not considered equivalent to the same grade earned in a less challenging course of similar title.
- Students are encouraged to match their abilities with the challenges of the course in a realistic manner.

The following scale indicates the grade points (GP) given for the corresponding grade:

Letter Grade	Percentage Range	Weighted	Unweighted
A	92.5-100	4.5 GP	4.0 GP
B	84.5-92.49	3.5 GP	3.0 GP
C	76.5-84.49	2.5 GP	2.0 GP
D	69.5-76.49	1.5 GP	1.0 GP
F	0-69.49	0.5 GP	0.0 GP

Students may take any combination of these levels.



Semester grades will represent a student’s continuous grades and the semester exam. The semester grade will be recorded on the student’s transcripts. Parents are encouraged to monitor student grades through Skyward. Semester report cards are posted on Skyward and are able to be printed at any time.

Faculty judgment is a determining factor in final student assessment for a given course. However, in case of discrepancy between the teacher and student evaluation of performance, the student should approach the faculty member for clarification. If the student is still dissatisfied, he/she may approach the Principal. If nothing can be resolved through this, then parents will be asked to get involved. Meeting with the President is the last step.

- **GRADE POINT AVERAGE (GPA)**

A student’s GPA is computer calculated each semester. Grade points are not awarded in pass/fail courses, summer school courses, independent courses, summer enrichment programs, or make-up courses.

- **HONOR ROLL**

Honor Roll is based on the unweighted GPA for each semester of the school year:

**First Honors:** 4.000 – 3.750

**Second Honors:** 3.500 – 3.749

**Honorable Achievement:** 3.000 – 3.499 or a 0.3 increase in GPA.

The Honor Roll is posted at school and recorded on a student’s transcript.

- **GRADUATION REQUIREMENTS**

Go to <https://www.stpius.com/graduation-requirements.html> to view the St. Pius X graduation requirements.

- **ACADEMIC REQUIREMENTS**

<u>Department</u>	<u>Number of Credits</u>
Theology (Theology I, II, III, IV)	4
English (Eng I, II, III, IV)	4
Mathematics	3
Science	3
Social Sciences (Am. History and passing grades on US and MO Constitution Tests required)	3.5
Fine Arts	1

Practical Arts (College and Career Readiness and Personal Finance required)	1
Wellness (Wellness, Fitness, and Cross Training required)	2.5
World Language	2
Elective Credits	4-8

## ● SERVICE HOUR PROGRAM

At St. Pius X High School, we believe that service is an integral part in living out the Catholic Faith. In order to foster service in the hearts of our students, St. Pius X encourages service hours within the family. The way that we act within our family is the foundation for our character and treatment of others around us. As St. Teresa of Calcutta said, “It is easy to love the people far away. It is not always easy to love those close to us. Bring love into your home, for this is where our love for each other must start.” We believe that the family is not only the foundation of society and faith, but also service which is why we allow service hours done inside the home for all four years at St. Pius X.

Service done inside the home should not include chores that are already required of the student or for the functioning of the household. Appropriate service hours for family could be painting a room, yard work, etc.

The service and atmosphere inside of the home should propel students to care for those in their local communities. To help foster this, Pius X asks each student to serve at their parish or Pius X as well as service that helps those in need\*. All students are asked to serve in a program or project that helps people who are disadvantaged.

For an explanation of the requirements of each year click [here](#). Students are required to submit their hours online through [MobileServe](#) within 10 days of completing the service for it to count toward the graduation requirement.

## ● RETREATS

In order to graduate, students are recommended to participate in at least one God-centered retreat lasting at least 24 hours sometime during their time at St. Pius X. This retreat does not need to be sponsored by St. Pius X, but must be approved by the school. Students wishing to fulfill this retreat recommendation outside of St. Pius X must bring documentation and contact information to the campus minister.

- **CAPSTONE PROJECT**

Students will complete the St. Pius X Capstone Project prior to graduation. The project will last all four years and end with a display at the end of their senior year. The purpose of this project is to allow students to reflect on their growth in their four years as a Lancer and to be more prepared to go onto the next step in life. More information about this project can be found on the school's website.

- **NATIONAL HONOR SOCIETY**

*Membership:* Open for invitation to Juniors and Seniors who meet the GPA requirement of 3.8 on the weighted scale, and show evidence of service and leadership in both community and school, as well as good character.

*Purpose:* To honor students who combine scholarship with good character, service, and leadership.

*Activities:* Service projects for the school community and tutoring.

- **GRADUATION HONORS**

**Graduation Honors** are based on the cumulative weighted GPA. The following honors are recognized at the time of graduation:

**Cum Laude:** 4.0 – 4.124

**Magna Cum Laude:** 4.125 – 4.249

**Summa Cum Laude:** 4.25 and higher

- **GRADE CHECKS**

A grade check is conducted every five weeks to monitor student progress. The Dean of Student Data and Intervention uses this information to determine which students need to be put on Academic Intervention. Since grades are updated throughout the semester, status reports are not printed. St. Pius X relies on parents and students to regularly check grades to stay current on a student's progress in their coursework. Any questions concerning academic progress should be addressed to the student's teacher of the class involved.

- **LATE WORK POLICY**

All coursework should be turned in on time. It is up to each teacher how they want to address late work. This means a teacher has the choice to accept late work. If a teacher accepts late work, students have five days to turn in an assignment past the due date. Teachers have the right to reduce points during these five days. Once the five days have

passed, no credit will be given for the assignment. Exceptions may be made for students with excessive illnesses or for students on a Learning Profile.

## ● ACADEMIC INTERVENTION

An Academic Intervention Policy has been established for those students whose grades are consistently unsatisfactory. The provisions of this Policy are as follows:

- Any student who receives one F on any of the five-week grade checks will be placed on academic intervention. This period of time after the grade check gives the student an opportunity to correct the situation before the end of the semester with the hopes of preventing them from losing credit for the course.
- The Office of Student Support will meet with the student to discuss this academic concern.
- Parents will be notified of this academic concern.
- Students will be required to attend mandatory tutoring sessions through the ASAP program during the first half of lunch, Monday through Thursday. Peer tutoring will be available from those working towards their A+ Scholarship. They may also be required to attend Mandatory Learning Center (MLC) on the mornings of late start Fridays. Peer tutoring will be available with members of the National Honor Society.
- Any student placed on Academic Intervention will be allowed to practice with their sports team, but will not be allowed to play in competitions until they no longer have any failing grades.
- If a student fails to fulfill his/her graduation requirements, he/she may be asked to leave St. Pius X to continue his/her education at a school more suitable to his/her particular needs.
- Students who are asked to leave St. Pius X have the right to Academic Due Process. The dismissed student and his/her parents may appear before the Due Process Committee to appeal the dismissal. If the student is reinstated, he/she will receive an academic contract. There is no opportunity for a second appeal. Students who do not fulfill the appealed contract may be asked to leave St. Pius X.

## ● CREDIT RECOVERY

Credit Recovery in required courses must be made up before the next school year begins. This will be done during a three-week summer school program held at St. Pius X. All recovery courses are paid for by the student. **Recovery courses do not count toward GPA or replace original grades.** Courses available at St. Pius X may not be taken elsewhere.

## ● FIELD TRIPS

Field trips are privileges afforded to students to help them in academic growth. No student

has an absolute right to a field trip; students who do not meet academic or behavioral standards as determined by the Administration may be denied participation.

All students are required to have a parental permission form to participate in a field trip. If a student does not have the proper form, he/she will not be allowed to participate. Phone calls or parent notes are NOT acceptable as a substitute for the form.

Parents have the right not to allow their son/daughter to participate in the field trip, but the student may be held accountable for replacement work and the student will spend the day in the office working on schoolwork.

● **DAILY AND SPECIAL SCHEDULES**

Eight academic periods are scheduled with four of the eight periods meeting daily. The eight periods rotate daily. Therefore, each class will meet at a different time each day of the eight-day cycle.

Click on the following link for a printable version of our rotating schedule:

<https://www.stpius.com/daily-schedule.html>

Regular Daily Schedule	
Class Period	Time
Mentor Time	7:50-8:06
Per. 1	8:09-9:32
Per. 2	9:37-10:58
Lunch Hour	10:58-11:58
Per. 3	11:58-1:20
Per. 4	1:25-2:45
Late Start Schedule	
Class Period	Time
Mentor Time	9:00-9:12
Per. 1	9:15-10:21
Per. 2	10:26-11:30
Lunch Hour	11:30-12:30
Per. 3	12:30-1:36
Per. 4	1:41-2:45
Mass Schedule	
Class Period	Time

Mentor Time	7:50-8:06
Per. 1	8:09-9:15
Per. 2	9:20-10:24
Mass	10:27-11:30
Lunch Hour	11:30-12:30
Per. 3	12:30-1:36
Per. 4	1:41-2:45
<b>Early Dismissal Schedule (No Lunch)</b>	
<b>Class Period</b>	<b>Time</b>
Mentor Time	7:50-8:00
Per. 1	8:03-9:00
Per. 2	9:03-10:00
Per. 3	10:03-11:00
Per. 4	11:03-12:00
<b>Activity Schedule</b>	
<b>Class Period</b>	<b>Time</b>
Mentor Time	7:50-7:55
Per. 1	7:58-9:18
Per. 2	9:23-10:43
Lunch Hour	10:43-11:35
Activity Time	11:35-11:55
Per. 3	12:00-1:20
Per. 4	1:25-2:45



# ATTENDANCE

- GENERAL ATTENDANCE POLICIES
- TARDY TO SCHOOL/CLASS
- LEAVING SCHOOL EARLY
- SENIOR EARLY DISMISSAL
- ILLNESS IN SCHOOL
- COLLEGE VISITS
- ATTENDANCE PROBATION

## ● GENERAL ATTENDANCE POLICIES

Growth in academics is achieved not only by study of the texts and personal writing but also by student-teacher and student-class interactions. Therefore, regular attendance is an important facet of education. If a student is regularly absent without communication or explanation from the parents, the student may face disciplinary action, up to and including an attendance contract.

If a student is absent, the following should be done:

- Parents call the school before 7:50 a.m. and leave a message stating the name of the student, the reason for the absence, the identity of the caller, and a number where the parent can be reached to verify the absence. An email is not an acceptable substitute for this phone call.
- Upon return, the student must bring a written verification of the absence. An email is an acceptable substitute for this letter.
- Failure to do either of the above results in an unexcused absence.
- Prolonged absence due to illness or other personal reasons should be verified by a note from the attending doctor or health care professional.
- Students absent from classes because of illness or school-sponsored events, such as field trips, retreats, performances, workshops, etc. are responsible to complete all make-up work within a time frame set by individual teachers. It is the student's responsibility to get the make-up work from the teacher.

\*Parents will receive an email/phone alert when a student has an unexcused absence.

\*Absences (with a tardy report) are included on student transcripts.

## ● TARDY TO SCHOOL/CLASS

A student is tardy for school when the student is not present in Mentor Time at 7:50 a.m. When a student is late for school, the student **must** sign in at the office. If a parent did not communicate with the school on a tardy, they will receive a phone call from the school. **Detentions are issued for every fifth tardy to school.**

A student is tardy for class when the student is not in the assigned place at the beginning of the class. No student will be admitted to class late unless the student has a pass from the office or a teacher. When students are consistently tardy to class, teachers may issue a detention.

\*Tardies to school are included on a student's transcript.



- **LEAVING SCHOOL EARLY**

If a student needs to leave school early, he/she is required to bring a *written note* to the office from the parents requesting permission to leave. This note should be brought to the office by the end of Mentor Time. A phone call from a parent is also needed. When leaving, the student must sign out in the office.

- **SENIOR EARLY DISMISSAL PRIVILEGE**

Seniors in good academic standing may apply to leave school at the *beginning* of the last period of the day when it is a regularly scheduled study hall period. Permission forms for early dismissal must be on file in the school office. In accordance with school policies, this privilege may be rescinded at the discretion of the Administration. Seniors earning a D or F at any of the five-week grade checks lose this privilege for the remainder of the semester. Those finishing a semester with a D or F are not eligible for the next semester. Those on Attendance Contract are not eligible for this privilege.

- **ILLNESS IN SCHOOL**

If a student becomes ill in school, he/she should inform the teacher and obtain a pass to go to the main office. Students will be sent home if they are too sick to return to class. Students will have access to the health room while waiting for their parents. Students should wait to contact their parents until they report to the office. Cell phone fines apply to any student who contacts their parent(s) via cell phone without usage permission. It is important for the main office to know when a student is ill. They need to be removed from the classroom to cause the least amount of disruption.

**Students must be fever/vomit/diarrhea free for 48-72 hours before returning to school.**

All medications, both prescription and non-prescription, should be checked in at the main office.

- **COLLEGE VISITS**

Personal college visits are treated the same as an absence. Parents must call in for the absence and send in a note. It is recommended that all college visits be shared with the college counselor.

The visit must be made BEFORE the end of April. (The month of May is too busy and too short for students to miss class). **Spring college visits for seniors DO go against Senior Incentive.**

- **ATTENDANCE CONTRACT**

A student who is absent 10 days anytime during a semester may be put on an attendance contract. Parents will be contacted for a conference with the Dean of Student Data and Intervention. An attendance contract will be written for the student detailing the school's expectations and requirements for the student's attendance. If improvement is not shown, the student may be asked to leave St. Pius X. Excessive absenteeism is considered educational neglect and may result in a report sent to the Department of Social Services.



# COMMUNICATION

- [WHOM TO CONTACT](#)
- [ST. PIUS X WEBSITE](#)
- [SKYWARD FAMILY ACCESS](#)
- [SKYLERT](#)
- [INCLEMENT WEATHER](#)
- [SOCIAL MEDIA](#)

## ● WHOM TO CONTACT

Parents are encouraged to contact the school with any suggestions, concerns, or difficulties that they may experience. The following people are responsible for the respective areas. Please contact them in your initial inquiry:

Academics	<a href="#">Mrs. DeCosty</a>
Athletics	<a href="#">Mr. Watson</a>
Tuition and Fee Payment	<a href="#">Mrs. Woods</a>
College Information	<a href="#">Mr. Halter</a>
Care Team	<a href="#">Mrs. Cuba</a>
Campus Ministry	<a href="#">Mrs. Bergman</a>
Skyward Family Access	<a href="#">Mr. Halley</a>
Website/Marketing	<a href="#">Mrs. Hill</a>
Discipline	<a href="#">Mr. Miller</a>
Admissions	<a href="#">Mrs. Bannes</a>
Technology and Devices	<a href="#">Mr. Halley</a>
General Information	<a href="#">Mrs. Halfmann</a>
Learning Consultant	<a href="#">Mrs. Cuba</a>

\*If not satisfied after the initial inquiry, please contact the President, Mr. Jim Lehn.

If a student, or parent, is having a problem with an individual teacher, he/she should go to that person directly before contacting the Principal.

If a parent wishes to speak with any member of the staff, then he/she should call the office and leave a message for that individual or email them directly. Staff members have 48 hours to return a message.

## ● ST. PIUS X WEBSITE

Parents and students are encouraged to check the St. Pius X website, [www.stpius.com](http://www.stpius.com), for school updates that include sports and other school activities. Parents are also encouraged to subscribe to the school calendar located at <http://www.stpius.com/calendar-of-events.html>. This is the official published calendar for the school.

Questions and/or comments regarding the website should be directed to Mrs. Ellie Hill, Director of Marketing and Communications.

- **SKYWARD FAMILY ACCESS**

Skyward Family Access is a service available to each parent and student at St. Pius X. Skyward Family Access can be accessed on the St. Pius X Catholic High School website, [www.stpius.com](http://www.stpius.com). Using their assigned/confidential access code, parents and students have twenty-four hour access to student grades, attendance, discipline, report cards, etc. It is also highly recommended to check emails, addresses, and phone numbers to ensure the school has the most current information. Skyward is the school's official database and the information is used for mailings and messaging. Questions regarding Skyward Family Access should be directed to the school's Registrar.

- **SKYLERT**

SKYLERT is the messaging service used by St. Pius X Catholic High School. It is another tool within Skyward Family Access. We ask all families to make sure their phone numbers and emails are current so we may communicate with you. Emailing our weekly newsletter and communicating when school is canceled are just two ways this messaging service is used.

- **INCLEMENT WEATHER**

In the event of inclement weather, the closing of school or a late-start schedule will be communicated as an email/text/phone blast through Skylert. Social media and local news stations will also be forms of communication.

In the event of bad weather during the school day, no student will be allowed to leave St. Pius X without permission from the parents. (This is important for those who carpool. If the driver is requested to leave, their carpool cannot leave without parent permission). Bus drivers will pick up students at their discretion and assume responsibility for their students once they board the bus.

- **SOCIAL MEDIA**

The Director of Marketing and Communications at StPX is responsible for the oversight of all social media. You can find official StPX accounts on [Facebook](#), [X \(formerly Twitter\)](#), and [Instagram](#).



# STUDENT SERVICES

- DEAN OF STUDENT SUPPORT
- DEAN OF STUDENT DATA AND INTERVENTION
- POST SECONDARY ADVISING
- INTERVENTION TEAM
- PEER TUTORING
- PARKING

## ● DEAN OF STUDENT SUPPORT

At St. Pius X Catholic High School, the Office of Student Support believes strongly in the mission statement of the school. By providing *extraordinary care and concern* to each student, the dean can better help the students achieve the growth and potential that they are capable of achieving. The Dean of Student Support assists students through:

- Personal Counseling
- Counseling for School Success
- Counseling offered through St. Louis Counseling and Comtrea
- Testing and Assessment with the ACT tests (practice and official) and the PSAT

In addition, St. Pius X provides educational accommodations to students who have been professionally diagnosed with specific learning disabilities and/or a medical diagnosis. This is also done through the Dean of Student Support.. The procedure for this is as follows:

- Parents must provide a current diagnosis of the student's diagnosed learning disability or medical condition from a medical professional, or by a licensed/certified specialist in the appropriate field. (Note: A diagnosis must be updated every three years).
- Parents fill out the form provided in the enrollment mailing stating their student has a diagnosis and requires accommodations.
- The St. Pius X Dean of Student Support contacts the families to schedule a meeting to create the student's Learning Profile.

In order for St. Pius X to consider providing a student with reasonable accommodations, recommendations must be stated in the evaluation report of the professional who made the diagnosis, in the Individual Services Plan (ISP), or in a plan or profile developed by a qualified specialist. In addition, the school must have signed authorization to exchange information regarding the student's special needs with specialists and agencies.

## ● DEAN OF STUDENT DATA AND INTERVENTION

School rules help to provide a safe and proper academic atmosphere. Clear expectations and known consequences help students develop habits of self-discipline and personal responsibility as they learn that their choices determine consequences for their actions. The Dean of Student Data and Intervention (Dean of Students) is responsible for holding our students accountable for their actions and guiding them through the process of making better choices.

## ● COLLEGE COUNSELOR

The College Counselor helps students and parents understand the complexities of the college admissions process as well as career exploration for those considering going into a trade directly out of high school. The counselor will work one-on-one with each student to assess their academic and personal needs, leading to an appropriate selection of institutions at which to apply. In addition to the one-on-one guidance, the advisor also coordinates the A+ Scholarship, college rep visits and the 583 Program.

## ● INTERVENTION TEAM

The St. Pius X Intervention Team has as its foundation the mission statement “where extraordinary care and concern for the individual is ordinary.” In order to better accomplish this mission, the Intervention Team was established to assist students in managing social, emotional, personal, or spiritual issues that may impact their academic success. The Intervention Team is composed of school staff who meet regularly to ascertain the needs of particular students and to provide appropriate assistance or referral. Students are generally referred to the Intervention Team by faculty or administration; however, if a parent is concerned for their student, they may call the Office of Student Support and request a referral.

## ● PEER TUTORING

St. Pius X offers the opportunity for peer tutoring during the Lunch Hour as well as during the mornings of Late Start Fridays. Students can earn tutoring hours for the A+ Scholarship and fulfill their National Honor Society requirements through this program.

## ● PARKING

Students will be given a parking pass, a window cling, for their driver's side top left corner of the windshield. This must be viewable during school hours all year. The pass will cost \$15.

The pass will have a number on it which will inform the student what parking space is his/hers. The parking lot will be marked with the corresponding number.

This parking space will be the student's permanent space for the entire school year.

**Demerits are given for illegally parked vehicles on campus.** If a second violation occurs the student will receive a detention. The third violation, the student will lose his/her St. Pius X parking privileges.



The parking spaces will be given out on a first come first serve basis. Passes can be purchased when students pick up their books in early August. The fee must be paid in full before the pass is given. Passes needed during the school year can be purchased in the main office.

All students who drive to school MUST park in the parking lot.



## DISCIPLINE & DISCIPLINARY PROCEDURES

- PHILOSOPHY
- HONOR CODE
- SEARCH AND SEIZURE
- DRUGS AND ALCOHOL
- VIOLENCE
- HARASSMENT/BULLYING
- SEXUAL HARASSMENT
- OTHER
- DISCIPLINARY PROCEDURES

## ● PHILOSOPHY

St. Pius X recognizes that students and their academic, social, moral, and spiritual growth are a primary concern. In meeting this obligation, St. Pius X seeks to provide for all students an environment that is conducive to academic endeavors, social growth, and individual self-discipline. Formal sanctions must be imposed whenever student conduct interferes with the school's responsibility of ensuring the rights, health, and safety of all members of the community.

In light of our philosophy, St. Pius X is committed to:

- Helping, working with, and caring about each student as an individual person.
- Providing a wholesome Catholic environment that enriches the individual student and the entire St. Pius X community.
- Guiding students to holiness and challenging them to greatness.

## ● St. Pius X Catholic High School HONOR CODE

St. Pius X strongly believes in living out its Mission Statement and the St. Pius Way. Promoting the personal integrity of the entire St. Pius X community is essential to the development of the total Catholic person. Thus the development of the **HONOR CODE**. The purpose of the **HONOR CODE** is to state officially St. Pius X Catholic High School's commitment to moral excellence as an essential element of producing citizens of character for the community. A person who chooses to live within the spirit of the CODE will be truthful, fair, respectful of another person's feelings, rights, and property, and will be truly committed to the Catholic values that St. Pius X Catholic High School was established to promote.

- **Academic Honesty.** Preparation for classes, homework, tests, and term papers must be the result of each person's own efforts. Likewise, all teachers' preparation, corrections, and class syllabi must be performed professionally to meet high academic standards. It is, therefore, unacceptable by the ethical standards of this HONOR CODE for students to use another's classwork and/or homework, to cheat on tests, or fail to properly cite references in the proper format; just as it is unacceptable for teachers to conduct ill-prepared classes, fail to correct tests, papers, and projects in a timely fashion, or fail to prepare a syllabus for class.
- **Ethical Integrity.** Respect for other persons' reputations, respect for others' personal properties, respect for others' family backgrounds, and others' religious affiliations demand the utmost ethical conduct by the entire community of St. Pius X both on and

off-campus. Ethical integrity forbids inappropriate use of electronic devices, inappropriate use of social media, all signs of disrespect to other persons, all acts of stealing, all acts of vandalism, all racial, sexist, and religious slurs, all gossip, all inappropriate language, and all acts of violence toward other people.

- **Social Conduct.** Courtesy and proper manners at all times, within and after the school day, are the foundation on which the HONOR CODE must function. “Please,” “thank you,” and “excuse me” are external signs that the HONOR CODE is functioning. As a member of the St. Pius X community, each student, parent, faculty, and staff member must understand that his/her conduct on and off campus directly reflects upon the reputation of St. Pius X Catholic High School and of the individual.

*“What you have done is put aside your old self with its past deeds and put on a new self, one who grows in knowledge as you are formed anew in the image of the creator.”*  
~Col 3:9-10

## ● SEARCH AND SEIZURE

The Missouri Search and Seizure Law defines a search as any act by a teacher or administrator intruding into a person’s protected privacy interests. This usually refers to places that are not in open public view. A search includes, but is not limited to: opening a locker, inspecting the contents of a locker or student’s backpack/purse, feeling an object concealed in a student’s clothing, reading a student’s notebook/social media/email/text messages, or looking through a student’s possessions after he has been ordered to empty his pockets. Vehicles are also subject to searches when on school property. Searches can also be conducted off school property when students are engaged in school-related activities. When it comes to the safety and health of our student body, there should be no expectation of privacy.

## ● DRUGS AND ALCOHOL

The use and abuse of alcohol and other drugs poses a threat to the health of young people and creates an obstacle to their full development as Christian persons. St. Pius X seeks to assist our students by providing opportunities to educate our students on the dangers of drug and alcohol use.

Students are not to possess, distribute, transfer, use, or be under the influence of cigarettes, electronic cigarettes (vapor cigarettes) and other tobacco products, alcohol, or any drugs (students possessing or using prescription drugs must inform the administration) while on

school property or at school-sponsored activities. Possession includes, but is not limited to, having these items in pockets, lockers, backpacks/purses, or vehicles.

Both prescription and non-prescription medications **must** be checked in with the Main Office. Here the students can access the medicine throughout the day, but under the supervision of St. Pius X personnel.

Students suspected of violating this policy may be required to have an assessment for chemical use. This assessment may not be limited to a consultation, and could also include a blood, urine, breath, or hair test. It is our experience that even the possession or use of tobacco products or its paraphernalia (lighters, pipes, etc.) is often an indicator of other drug use. Accordingly, these may be considered reasonable causes for searches of the student and his/her belongings and enough cause to ask for a drug screening. Students who refuse to take the breath scan test will be treated as if they admitted to drinking.

**If the school becomes aware, in any way, of students using or possessing alcohol or drugs, or being present at an outside of school event where drugs and alcohol are being used, then the situation will be investigated and consequences may follow.**

A student who has violated this policy by the use of drugs or alcohol or by repeated use of tobacco products will be suspended until a drug screen has been completed and the results have been sent to the school. The administration will then determine the next disciplinary action which may include mandatory counseling, suspension, or expulsion. Controlled substances/ paraphernalia will be confiscated and become the property of the school. Offenders are subject to legal prosecution.

**Drug screens will be completed by a school approved agency.** It is expected that parents sign a release form for this information. A written report from this agency must be sent to the Dean of Student Data and Intervention. Participation and completion of professional treatment by the student may be required as a condition for the student to remain at St. Pius X. Any expenses incurred are the responsibility of the student and his/her family. If a parent refuses to sign the release form, the student may be asked to leave St. Pius X.

## ● **VIOLENCE**

St. Pius X provides a safe learning environment for all members of our school. The climate of St. Pius X reflects Gospel values including: emphasis on the dignity of all persons (which is necessary for respect), the interdependence of all persons (which is the

basis of community), and the rights and responsibilities of all persons (which is the foundation of justice).

Violence is inconsistent with the unity and peace essential to living the Catholic faith in community. Violence also inhibits human development and successful learning. Therefore, violence is not tolerated at St. Pius X.

Violence consists of words, gestures, and actions that result in, or have the potential to result in hurt, fear, or injury. Violence includes (but is not limited to): threats of injury, harassment, assault, possession and/or use of a weapon, and theft or vandalism of property.

A weapon is anything used or intended to be used to threaten, intimidate, and/or harm persons. The possession or use of firearms, other weapons, or explosive devices on school premises is not permitted nor tolerated.

All reported or observed instances of violence and threats of violence, whether they occurred on or off school premises, shall be addressed in a timely, serious, and appropriate manner according to the requirements of state and local laws and the Mission and Honor Code of St. Pius X Catholic High School. The safety of students, faculty, and staff is given paramount consideration when making decisions regarding the discipline of persons who violate this policy.

Students and parents/guardians are encouraged to report concerns regarding potential acts of violence to an administrator or teacher. Teachers must report pertinent concerns and/or pertinent information regarding specific students to the administration promptly.

Staff and parents are encouraged to contact the Intervention Team to assist in addressing possible problems before violent behavior occurs.

All reported or observed instances of threatened or actual violence will be addressed by the administration. Appropriate actions may include parent/guardian conferences, mandatory counseling, suspension, expulsion, and legal action depending on the severity of the incident.

If a student engages in serious threatening or violent behavior, the administration must receive reasonable assurance from a competent licensed mental health professional that the student does not pose future danger to others or themselves before the student can continue to attend or be readmitted to St. Pius X. In addition, the student and his/her parents/guardian must comply with the recommendations of the professional evaluation.

Appropriate releases of information must be signed to allow communication between school officials and the mental health professional.

Police may be notified of and/or involved in the handling of any possession, threatened use, or use of a firearm or other weapon by a student. Confiscated weapons may be turned over to the police.

## ● HARASSMENT/BULLYING

Bullying is defined as deliberately hurtful behavior, repeated over a period of time, where it is difficult for those being bullied to defend themselves. It is a form of harassment and will not be tolerated in any fashion at St. Pius X. The four main types of bullying are physical, verbal, electronic, and indirect (such as spreading rumors or excluding a person from social groups). Any instances will be thoroughly investigated and addressed using the appropriate disciplinary action, including possible detention and/or suspension.

If a student feels as though they are being bullied or harassed, they should immediately notify a teacher, coach or administrator.

## ● SEXUAL HARASSMENT

Sexual harassment is defined as instances of words, gestures, items of a graphic nature, and/or actions directed toward another person, which are sexual in content or connotation and which are uninvited and offensive. These instances may appear in the form of written, verbal, or electronic media. Such instances should be addressed using appropriate disciplinary consequences, counseling methods, and parental/guardian contact and involvement in accordance with the nature and frequency of the offense.

St. Pius X requires all students to respect all proper physical boundaries in accordance with the Catholic Church.

## ● OTHER

In addition to the above infractions, any of the following could result in one or multiple detentions to be served at the Dean's discretion:

- Consistent tardiness to class or study hall
- Being out of class or study hall without a pass
- Rude, crude, or socially unacceptable language and/or behavior
- Unexcused absence to school (no call and/or note from a parent)

- Dress code infractions
- Tardy to school five times
- Skipping a class or study hall
- Repeatedly missing Lunch Hour teacher appointments
- Insubordination toward a teacher or staff member
- Being ejected from a class or study hall
- Possession or use of tobacco, drugs, or alcohol
- Any other infraction brought to the attention of the Dean of Student Data and Intervention, or Administration, is subject to disciplinary action

## ● **DISCIPLINARY PROCEDURES**

### **DETENTION SYSTEM**

- The student receives notice of detention (date, time, list of offenses) via meeting with the Dean of Student Data and Intervention.
- Parents receive notice of detention by Dean of Student Data and Intervention via email.
- Detentions are served during lunch on a day determined by the Dean of Student Data and Intervention.
- Students must serve the detention on the date assigned. Failure to report will result in an additional detention.
- Students may not take exams, attend any dance or participate in Baccalaureate or Graduation until he/she has served assigned detentions.

### **SUSPENSION**

- May be 1 to 10 days in length.
- May be served in or out of school at the discretion of the Dean of Student Data and Intervention.
- Could result from the following:
  - Receiving 4 detentions.
  - Leaving campus without permission.
  - Any other infractions brought to the attention of the Dean of Student Data and Intervention, or Administration, is subject to disciplinary actions.
- All homework/class work must be turned in on its due date in order to receive credit; the student must assume responsibility for missed assignments.
- There will be no extended deadline for work missed during suspension.
- Missed tests will be made up at the teacher's discretion.
- Athletes are not eligible for game play if the suspension occurs on a game day.



## **PROBATION**

When the conduct of a student seriously harms his/her efforts of growth or seriously interferes with the mission of the St. Pius X community, he/she may be put on disciplinary probation. During this probationary period, the student and his/her parents will meet with the Dean of Student Data and Intervention. At this meeting, a contract will be written that will specify the conduct that is expected of the student. Failure to follow that contract may result in the student being asked to leave St. Pius X. The following may result in probation:

- Repeated detentions/suspensions
- Repeated infractions of small rules
- Immoral language and conduct
- Damaging or defacing school property
- Defiance or disrespect towards faculty and staff
- Stealing
- Fighting
- Threatening or harassing others, including sexual harassment
- Undesirable out-of-school activity that affects the reputation of St. Pius X
- Other serious infractions as determined by the Administration

## **DUE PROCESS**

When a student is disciplined by an individual teacher, the teacher shall discuss the infraction and the penalty with the student. In the event the student does not feel his/her rights have been respected, he/she should consult with the Dean of Student Data and Intervention.

When a student is disciplined in a more serious nature requiring a discipline contract or expulsion, the Dean of Student Data and Intervention shall discuss this with the student and his/her parents.

In the event the student or parent does not feel his/her rights have been respected, a Disciplinary Board could be convened at the President's discretion. This board will listen to the student and the Dean of Student Data and Intervention in order to then make a final decision. During the appeals process, the student will still be suspended and/or barred from the campus and school activities.

Students who have been dismissed from St. Pius X are barred from the campus and all school activities.



# STUDENT LIFE

- HOUSE SYSTEM
- ATHLETICS
- ACTIVITIES
- CLUBS
- WELLNESS PROGRAM
- DANCES
- LUNCH HOUR

- **HOUSE SYSTEM**

The St. Pius X House System is designed to foster student engagement and school spirit through the assignment of every student, teacher, and staff member into one of the four Houses. Houses create small communities where students can interact with all grade levels while encouraging accountability, communication, tradition, academic excellence, and friendly competition.

“The benefits of the house system are you get to know and become closer with more people from other grades. I think that the house system was a great addition and I cannot wait to see the legacy that is created at St. Pius X.”~Daniel Draves, Class of 2019.

- **ATHLETICS**

St. Pius X’s standards for athletic and activity participation correspond to the requirements established by the Missouri State High School Activities Association. Specifically, in order to be eligible, a student must be currently enrolled in and regularly attending courses that offer a minimum of 3.5 credits and must have earned a minimum of 3.5 credits the preceding semester or 80% of the maximum credits which could be earned, whichever is greater. A student must be making satisfactory progress towards graduation as determined by local school authorities. This means if a student fails two or more classes at the end of the first semester, they are ineligible for sports during the entire second semester. If a student fails two or more classes at the end of the second semester they must make the credits up during summer school in order to maintain MSHSAA eligibility.

In addition, St. Pius X Catholic High School has the following policy: Any student earning one or more F’s at any of the five-week grade checks will be allowed to practice with their sports team, but will **NOT** be allowed to play, or perform, in competitions until they no longer have any failing grades.

St. Pius X Catholic High School offers the following MSHSAA sports:  
BASEBALL, BASKETBALL (BOYS & GIRLS), CROSS COUNTRY (BOYS & GIRLS), FOOTBALL, GOLF (BOYS & GIRLS), TENNIS (BOYS AND GIRLS), TRACK & FIELD (BOYS & GIRLS), SOCCER (BOYS & GIRLS), FASTPITCH SOFTBALL, VOLLEYBALL (BOYS & GIRLS) and WRESTLING (BOYS & GIRLS).

**CLICK [HERE](#) TO SEE THE STPX ATHLETIC HANDBOOK WHICH INCLUDES OUR DUAL PARTICIPATION POLICY AND ATHLETIC DRUG & ALCOHOL POLICY.**

### ● **ACTIVITIES**

St. Pius X Catholic High School offers the following MSHSAA activities: CHEERLEADING, LANCER DANCERS, BAND, CHOIR, and THEATRE.

### ● **CLUBS**

St. Pius X offers the following clubs: CAMPUS MINISTRY, ARTIST GUILD, STUDENT AMBASSADORS, WEIGHT TRAINING, COMMON SENSE SOCIETY, SIGN LANGUAGE, and STUDENTS FOR LIFE.

### ● **WELLNESS PROGRAM**

In compliance with federal guidelines, the St. Pius X Catholic High School Wellness Plan was implemented in August 2006. St. Pius X will not serve soft drinks or energy drinks that have caffeine, added caloric sweeteners, or contain less than 50% real fruit/vegetable juice to students during the school day.

The sale of cookies and candy by students, faculty, or staff will be prohibited on campus. Clubs will not be allowed to sell these items for fundraising projects. All sales of any food products must be proposed to both the Wellness Committee and to the President for approval.

Any food or drink offered to students during the school day in a class will follow the Wellness Program guidelines, which means soft drinks should never be available or allowed to students, and food items should be healthy.

This plan is aligned with the fitness curriculum St. Pius X offers to our students. It is our responsibility to treat our bodies as gifts from God.

### ● **DANCES**

St. Pius X offers several dances throughout the year, including but not limited to Homecoming and Prom. Dances are advertised throughout the school and in the morning announcements weeks prior to the dance.

## **POLICIES**

- Students must arrive no later than thirty minutes after the dance has started and cannot leave until thirty minutes prior to the end of the dance.
- All behaviors occurring before, during, and after the dance, including what is posted on social media, must be in accordance with the moral teaching of the Catholic Church and the St. Pius X Honor Code.
- St. Pius X has the right to refuse attendance, ask a student to leave, or discipline a student after the fact for any behaviors at the dance itself or on social media.

### **OUTSIDE GUESTS**

Outside guests are required to have an Outside Guest form filled out. Forms are in the main office. Outside guests 21 or older, or guests not yet in high school, are not allowed to attend St. Pius X dances. Administration has the right to grant approval under special circumstances.

### **DANCE ATTIRE**

Appropriate attire is required. Dresses and skirts should be appropriate in length (halfway between the hip and knee). Two-piece dresses are not allowed. Midsections should be covered. Open backs are allowed but cannot go below the waist. Gentlemen should, at a minimum, wear dress pants, dress shirt and a tie or suit jacket/sport coat, and dress shoes (no sneakers). In the case of a themed dance, attire guidelines will be communicated.

### **ALCOHOL SCREENING**

St. Pius X reserves the right to breathalyze students and their guests at all dances. The test will be administered by the Administration and/or Law Enforcement. Anyone who tests positive for alcohol will have their parents called to come and pick them up from the dance. These students will be contacted by the Dean of Student Data and Intervention for appropriate consequences.

### **HOMECOMING**

The Homecoming dance is for Freshmen through Seniors. Outside guests 21 or older, or guests not yet in high school, are not allowed to attend unless approved by administration and with a one week notice. Outside Guest Forms are required for all outside guests. Appropriate attire is required.

### **JUNIOR/SENIOR PROM**

This dance is for Juniors and Seniors. Sophomores may attend if invited. Freshmen may not attend Prom unless approved by administration. Outside guests 21 or older, or guests

not yet in high school, are not allowed to attend unless approved by the administration and with a two week notice. Outside Guest Forms are required for all outside guests.

## ● LUNCH HOUR

The lunch hour is one full hour, splitting the day's schedule of four classes. The entire building and (weather permitting) the back lawn are available for students to get together and eat, meet with teachers for tutoring, and participate in club meetings. Study groups and group projects often meet during this time period. Students may make-up tests, work on labs, workout in the Wellness Center and visit with college reps during the lunch hour. This hour helps students build time management skills, which are so important in college life.

- Lunch is offered each day in the cafeteria. Students can purchase either a full meal or a la carte, or bring in their own lunch.
- All students are expected to help keep the school clean. Trash should be thrown away and trays returned to the cafeteria.
- Students are not allowed to order out for food, nor are they allowed to leave campus and bring food back. Fast food brought in for students is not allowed.
- A refrigerator and microwaves are available to the students.
- Prepaid cards are available through Food Service Consultants, Inc.



# TECHNOLOGY

- POLICIES
- BRING YOUR OWN DEVICE (BYOD) PROGRAM
- ELECTRONIC EQUIPMENT
- SOCIAL MEDIA POLICY

## ● POLICIES

St. Pius X Catholic High School strives to foster spiritual, physical, intellectual, and social growth in all students. Recognizing the importance of technology in our world, we believe it necessary to:

- Incorporate technology into the instructional process to encourage problem-solving, critical thinking, and global learning.
- Promote student-centered learning.
- Use technology to increase the effective use of time for both students and faculty.
- Provide realistic technology resources for students, faculty, and staff, so that they are able to communicate with all stakeholders and maximize learning opportunities.
- Empower students and staff with technological literacy skills.

Therefore, all students are given access to our filtered wifi signal, which implies that the students must accept the responsibility to use their computers in an appropriate manner. Ethical and responsible usage will underscore all elements of technology use at St. Pius X.

Students are required to “bring their own device”—whether it be a laptop or tablet. The Technology Coordinator will assist in connecting these devices to the St. Pius X network. It is up to individual teachers to decide how, and when, these devices are used. Students using personal devices while at school are still bound by the Core Use of Technology outlined below. Note: Student devices are allowed with teacher permission. Coming to school without a device, or with a non-working device, is the same as coming to school without homework. Consequences may result in a detention.

**CELL PHONES ARE NOT AN ACCEPTABLE SUBSTITUTE TO USE IN THE CLASSROOM.**

### **CORE USE OF TECHNOLOGY**

- The technology equipment at St. Pius X should be used for educational purposes only. Any damage caused by misuse of the computers will be paid for by the student/parents.
- Students are to respect the privacy of others. Students are not allowed to access faculty or other students’ folders or access system programs. Students are not to share their passwords with any other person.
- Use of vulgar, obscene or other inappropriate language online is forbidden.
- No games may be played on computers during class time, and the only subject matter being viewed must pertain to the class and curriculum at hand.



- Students will be issued St. Pius X email accounts. Responsible use of email is encouraged. Responsible use includes checking for and reading messages and posting messages to others. Never forget the person reading the email or posting is a real person. Students should never email or post anything that wouldn't be said to a reader's face. These email accounts can only be used within our "@stpius.com" system. Therefore we encourage students to have an alternate email for communication with colleges, etc.
- St. Pius X reserves the right to impose consequences for inappropriate behavior that takes place off-campus and outside school hours, per the Honor Code. Thus, inappropriate use of technology (for example, on a home computer, social media, etc.), may subject the student to consequences. Inappropriate use includes but is not limited to harassment, use of school name, remarks directed to or about teachers, offensive communications, and safety threats. St. Pius X does not, however, actively monitor student use of technology (blogs, chat rooms, social networks, etc.). While our filtering system establishes some parameters for appropriate use within our building, students and parents/guardians are primarily responsible for the appropriate and ethical use of technology, especially in the home.
- Any St. Pius X device is to be used for academic and co-curricular purposes only. The same holds true for student devices.
- Student folders and documents contained in those folders remain the property of St. Pius X. Therefore, we reserve the right to inspect any material stored in files to which students have access and will edit or remove any material that we find objectionable.
- Devices "may" be available for borrowing ONLY in the case of broken or malfunctioning devices and a repair order (or equivalent document) can be shown to the Technology Coordinator. Borrowed devices are not allowed to be taken home and must be turned in at the end of the day. Failure to return the device at the end of the day may result in disciplinary action (demerit for first offense, detention for second offense, loss of privilege for third offense).

## **PRIVILEGES**

The use of technology at St. Pius X is a privilege, not a right, and inappropriate use can result in the cancellation of those privileges. Based upon the acceptable use guidelines outlined here, the Dean of Student Data and Intervention, along with the Technology Coordinator, will deem what is inappropriate use and take appropriate action. Students who do not follow these guidelines can lose access to all connectivity and school-owned devices in the building which may result in a failing grade in certain classes.

## ● **BRING YOUR OWN DEVICE (BYOD) PROGRAM**

St. Pius X requires all students to bring their own devices with them to school. This includes,

but is not limited to laptops, Chromebooks, and tablets. As stated above, cell phones are not an acceptable device.

## ● ELECTRONIC EQUIPMENT

The use of electronic devices (such as: video games, cellular phones, iPods, etc.) is not permitted during class time unless expressly permitted by the teacher. Cell phones and smart watches must be **silenced** and placed in their “parking spot” during class.

Earphones/earbuds must be put away. The use of a cell phone without teacher permission will be subject to confiscation for the day along with a fine. Cell phones are allowed between classes and during the Lunch Hour.

\* If a parent needs to contact a student for ANY reason, please contact the main office and we will get your student out of class. The main office is a place where students can use their cell phones when needed. In the case of an emergency, they will be provided a private location for the conversation. It is important for the school to be aware of issues that may be impacting a student’s well-being.

## ● SOCIAL MEDIA POLICY

At StPX, teachers, staff, and other school community members use social media as a way to connect with others and network within and outside the community. While social media is fun and valuable, there are some risks we need to keep in mind when using these tools. In the social media world, the lines are often blurred between what is public or private, personal, or professional.

Social media refers to online tools and services that allow any Internet user to create and publish content. Many of these sites use personal profiles where users post information about themselves. Social media allows those with common interests to share content easily, expanding the reach of their ideas and work.

Below are guidelines to follow when members of the school community (students, faculty, administrators, and staff) are representing StPX in social media spaces, regardless of whether these are considered professional or personal spaces.

### **USE GOOD JUDGMENT**

We expect good judgment in all situations. Behave in a way that will make you and others proud and reflect well on yourself, your family, your friends, and your school.

- Know and follow the school's Core Use of Technology and Honor Code.
- Regardless of your privacy settings, assume that all of the information you have shared on your social network is public information.

### **BE RESPECTFUL, RESPONSIBLE AND ETHICAL**

Because you represent a Catholic school, postings should be in accord with the moral teachings of the Catholic Church.

- Adults should be open about their affiliation with the school and the role they hold within the StPX community.
- Always treat each other in a respectful, positive, and considerate manner.
- Share and interact in a way that will enhance your reputation, the reputation of others, and the reputation of the school, rather than damaging them.
- Check to make sure the information you are sharing is correct and accurate.
- Gossip and the spread of harmful rumors is inappropriate and goes against the Honor Code.

### **BE A GOOD LISTENER**

- Keep in mind that one of the biggest benefits of social media is that it gives others another way to talk to you, ask questions directly, and share feedback.
- Be responsive to others when conversing online. Provide answers, thank people for the comments, and ask for further feedback.

### **BE CONFIDENTIAL**

- Do not publish, post, or release information that is considered confidential or private. Online "conversations" are never private.
- Use caution if asked to share your birth date, address, and cell phone number on any website.
- Never share or transmit personal information of students, parents, faculty, staff, or colleagues online.

### **POST IMAGES WITH Intervention**

- Respect brand, trademark, copyright information and/or images of the school.

- Do not caption photos with the last names of current students.
- Do not alter photos with the intention of harming another person.



# DRESS CODE

- EVERYDAY GUIDELINES
- UNIFORM (MON/TUES/THURS)
- HOUSE DAY UNIFORM (WED)
- SPIRIT WEAR UNIFORM (FRI)
- WELLNESS CENTER ATTIRE
- GUIDELINES FOR AFTER SCHOOL EVENTS
- OUT OF UNIFORM/DRESS DOWN DAYS
- CONSEQUENCES FOR ATTIRE VIOLATIONS
- BOOKBAGS

## ● EVERYDAY GUIDELINES

### **THE FOLLOWING GUIDELINES SHOULD BE ADHERED TO DAILY**

- All clothing must be hemmed. There can be no frayed edges.
- Shoes and socks must be worn at all times.
- Students may wear casual street shoes or non-scuff athletic shoes.
- Sandals, Crocs, flip-flops, Birkenstocks, and any other backless shoes, are inappropriate for daily school uniform attire. The exception to this is on themed dress down days during spirit weeks or with a doctor's note due to an injury.
- Boots that go above the knee are inappropriate for daily school uniform attire.
- Plain white, navy or gray long-sleeve shirts may be worn under the polo shirts.
- No outside jackets, coats or windbreakers may be worn during the school day. This includes any St. Pius X full-zip jackets or coats. Those St. Pius X jackets and coats are also NOT allowed on Spirit Wear days.
- Hats and/or sunglasses cannot be worn inside the building during the school day. The exception to this is if the hats or sunglasses are in accordance with the theme of a dress down day during spirit weeks.
- St. Pius X Spirit Wear is allowed only on Fridays. Appropriate Spirit Wear includes: authorized St. Pius X t-shirts, hoodies, and quarter-zip pullovers, but does not include any full zip jackets or coats.
- Clothing, including face coverings, which displays advertisements for alcohol, drugs, any political messaging with divisive subjects, or any sexually explicit or suggestive language is inappropriate at all times.
- Any hairstyle, jewelry, or make-up which is inappropriate for school is prohibited. This includes, but is not limited to, tattoos, excessive ear piercings (including gauges), facial piercings (including but not limited to nose, eyebrow, lip), "alternative" hair (colors other than natural colors)/makeup colors, and styles.
- Earbuds/headphones should not be worn during the school day except during lunch, and when it is allowed during class.

● **UNIFORM (MON/TUES/THURS)**

	<b>Boys</b>	<b>Girls</b>
<b>Shirts</b>	<ul style="list-style-type: none"> <li>● Knit or Dri-Fit Navy Blue or Gray short/long-sleeved polos (MUST have St. Pius X crest and purchased at Just Me Apparel)</li> <li>● Navy Blue or Gray crew neck or ¼ zip sweatshirts (MUST have St. Pius X crest and purchased at Just Me Apparel)</li> <li>● Navy Blue or Gray cardigans or sweaters (MUST have St. Pius X crest and purchased at Just Me Apparel)</li> <li>● Uniform polo MUST be worn under cardigans, sweaters, ¼ zips and sweatshirts.</li> <li>● Plain white or gray long-sleeve t-shirts may be worn under the uniform polo shirt.</li> </ul>	<ul style="list-style-type: none"> <li>● Knit or Dri-Fit Navy Blue or Gray short/long-sleeved polos (MUST have St. Pius X crest and purchased at Just Me Apparel)</li> <li>● Navy Blue or Gray crew neck or ¼ zip sweatshirts (MUST have St. Pius X crest and purchased at Just Me Apparel)</li> <li>● Navy Blue or Gray cardigans (MUST have the St. Pius X crest and purchased at Just Me Apparel)</li> <li>● Uniform polos MUST be worn under cardigans, sweaters, ¼ zips and sweatshirts.</li> <li>● Plain white or gray long-sleeve t-shirts may be worn under the uniform polo shirt.</li> </ul>
<b>Pants</b>	<ul style="list-style-type: none"> <li>● Khaki or navy blue pants</li> <li>● Khaki or navy blue shorts are allowed, but must be relaxed fit and no shorter than 3 inches above the knee when standing</li> <li>● Jogger pants and cargo shorts/pants are NOT allowed.</li> <li>● Skinny style pants are NOT allowed.</li> </ul>	<ul style="list-style-type: none"> <li>● Plaid skirts (From Just Me Apparel). These must be no more than halfway between the hip and knee.</li> <li>● Solid Navy Blue, Black or Gray tights, or leggings, may be worn under the skirt.</li> <li>● Khaki or Navy blue slacks or capris.</li> <li>● NO CARGO OR SKINNY STYLE pants or capris.</li> </ul>
<b>Socks, Shoes, &amp; Belts</b>	<ul style="list-style-type: none"> <li>● Socks MUST be worn at all times</li> <li>● All footwear must have a back (i.e. no flip-flops, sandals, Crocs, and/or Birkenstocks)</li> <li>● Belts should be worn to keep pants/shorts in place if necessary.</li> </ul>	<ul style="list-style-type: none"> <li>● Socks MUST be worn at all times</li> <li>● All footwear must have a back (i.e. no flip-flops, sandals, Crocs, and/or Birkenstocks)</li> <li>● No Uggs or knee-high boots.</li> </ul>

● **HOUSE DAY UNIFORM (WED)**

	Boys	Girls
<b>Shirts</b>	<ul style="list-style-type: none"> <li>● House t-shirt or ¼ zip house shirt.</li> <li>● Regular uniform attire from Just Me Apparel (See above)</li> </ul>	<ul style="list-style-type: none"> <li>● House t-shirt or ¼ zip house shirt.</li> <li>● Regular uniform attire from Just Me Apparel (See above)</li> </ul>
<b>Pants</b>	<ul style="list-style-type: none"> <li>● Khaki or navy blue pants or shorts</li> <li>● Khaki or navy blue shorts are allowed if they are relaxed fit (not tight) and no more than 3 inches above the knee when standing</li> <li>● Jogger pants and cargo pants/shorts are NOT allowed.</li> <li>● Skinny style pants are NOT allowed.</li> </ul>	<ul style="list-style-type: none"> <li>● Plaid skirts (From Just Me Apparel). These must be no more than halfway between the hip and knee.</li> <li>● Solid navy blue, black or gray tights, or leggings, may be worn under the skirt.</li> <li>● Khaki or navy blue slacks or capris.</li> <li>● NO CARGO OR SKINNY STYLE pants or capris.</li> </ul>
<b>Socks, Shoes, &amp; Belts</b>	<ul style="list-style-type: none"> <li>● Socks MUST be worn at all times</li> <li>● All footwear must have a back (i.e. no flip-flops, sandals, Crocs, and/or Birkenstocks)</li> <li>● Belts should be worn to keep pants/shorts in place if necessary.</li> </ul>	<ul style="list-style-type: none"> <li>● Socks MUST be worn at all times</li> <li>● All footwear must have a back (i.e. no flip-flops, sandals, Crocs, and/or Birkenstocks)</li> <li>● No Uggs or knee-high boots.</li> </ul>

● **SPIRIT WEAR UNIFORM (FRIDAYS ONLY)**

	Boys	Girls
<b>Shirts</b>	<ul style="list-style-type: none"> <li>● St. Pius X Spirit Wear (school authorized t-shirts, hoodies, and pullovers)</li> <li>● Regular uniform attire from Just Me Apparel (See above)</li> </ul>	<ul style="list-style-type: none"> <li>● St. Pius X Spirit Wear (school authorized t-shirts, hoodies, and pullovers)</li> <li>● Regular uniform attire from Just Me Apparel (See above)</li> </ul>



<b>Pants</b>	<ul style="list-style-type: none"> <li>● Khaki or Navy blue pants</li> <li>● Khaki or navy shorts that are relaxed fit and no more than 3 inches above the knee when standing</li> <li>● Jogger pants and cargo pants/shorts are NOT allowed.</li> <li>● Skinny style pants are NOT allowed.</li> </ul>	<ul style="list-style-type: none"> <li>● Plaid skirts (From Just Me Apparel). These must be no more than halfway between the hip and knee.</li> <li>● Solid navy blue, black or gray tights, or leggings, may be worn under the skirt.</li> <li>● Khaki or Navy blue slacks or capris.</li> <li>● NO CARGO OR SKINNY STYLE pants or capris.</li> </ul>
<b>Socks, Shoes, &amp; Belts</b>	<ul style="list-style-type: none"> <li>● Socks MUST be worn at all times</li> <li>● All footwear must have a back (i.e. no flip-flops, sandals, Crocs, and/or Birkenstocks)</li> <li>● Belts should be worn to keep pants in place if necessary.</li> </ul>	<ul style="list-style-type: none"> <li>● Socks MUST be worn at all times</li> <li>● All footwear must have a back (i.e. no flip-flops, sandals, Crocs, and/or Birkenstocks)</li> <li>● No Uggs or knee-high boots.</li> </ul>

● **OUT OF UNIFORM/DRESS DOWN DAYS**

<b>Boys</b>	<b>Girls</b>
<ul style="list-style-type: none"> <li>● Clean relaxed fit jeans, shorts (no more than three inches above the knee), joggers, sweats or warm-ups in good repair (no holes in clothing).</li> <li>● T-shirts, sweatshirts, knit shirts with no advertisements for alcohol, drugs, political messaging, and sexually explicit or suggestive language.</li> <li>● NO SLEEVELESS SHIRTS/SWEATSHIRTS</li> </ul>	<ul style="list-style-type: none"> <li>● Clean jeans, sweats, warm-ups, joggers or Capri pants in good repair (no holes in clothing).</li> <li>● Shorts may be worn if they are an appropriate length which is no more than five inches above the knee.</li> <li>● T-shirts, sweatshirts, knit shirts with no advertisements for alcohol, drugs, political messaging, and sexually explicit or suggestive language.</li> <li>● Dresses should be modest in length. No more than three to five inches above the knee. .</li> <li>● Shirts should NOT have necklines three inches below the collarbone nor should they be cropped.</li> <li>● If a shirt or dress is sleeveless, the straps MUST be three inches or wider.</li> </ul>

	<ul style="list-style-type: none"> <li>● Yoga pants/leggings are not allowed unless they are worn under a skirt/dress or the shirt they are wearing covers the rear end.</li> </ul>
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**● WELLNESS CENTER ATTIRE (Before, During, and After School)**

	Boys	Girls
<b>Shirts</b>	<ul style="list-style-type: none"> <li>● T-shirts, sweatshirts, knit shirts with no advertisements for alcohol, drugs, political messaging, and sexually explicit or suggestive language. No cropped shirts.</li> <li>● Shirts must be worn at all times and must be full length.</li> </ul>	<ul style="list-style-type: none"> <li>● Loose fitting T-shirts, sweatshirts, knit shirts with no advertisements for alcohol, drugs, political messaging, and sexually explicit or suggestive language. No cropped shirts.</li> <li>● Shirts must be worn at all times and must be full length.</li> </ul>
<b>Pants and Shorts</b>	<ul style="list-style-type: none"> <li>● Uniform shorts are required for wellness/fitness classes. These must be purchased through Just Me Apparel. Shorts should not be form fitting.</li> </ul> <p>Sweats, joggers or warm ups in good repair (no holes in clothing).</p> <p>No leggings or yoga pants.</p> <p>Non Uniform shorts must be no shorter than 5 inches above the knee and loose fitting.</p>	<ul style="list-style-type: none"> <li>● Uniform shorts are required for wellness/fitness classes. These must be purchased through Just Me Apparel. Shorts should not be form fitting.</li> </ul> <p>Sweats, joggers or warm ups in good repair (no holes in clothing).</p> <p>No leggings or yoga pants.</p> <p>Non Uniform shorts must be no shorter than 5 inches above the knee and loose fitting.</p>

There are other events such as field trips, retreats, etc., throughout the year that will require specific attire guidelines. Those guidelines will be communicated when the events are presented to the students.

- **GUIDELINES FOR AFTER SCHOOL EVENTS**

The St. Pius X Catholic High School Honor Code explains how students are members of our community during school, after school and both on and off campus. School events are just that, school events. Students are not allowed to wear inappropriate attire during school events (athletics/activities, Circle Theater events, etc). Inappropriate includes, but is not limited to, revealing shirts, no shirts, shorts that are excessively short, clothing with political statements, obscene images or text.

- **CONSEQUENCES FOR ATTIRE VIOLATIONS**

If a student is not in proper attire by the time Mentor Time begins, they will be sent to the Dean of Student Data and Intervention. Extra uniform pieces may be available in the office. Students are given three warnings about skirts (girls) or shorts (boys) length before they will lose that privilege of that particular uniform. Those warnings are as follows: verbal warning (first offense), written warning (demerit for second offense), and a final warning (detention for third offense). If the student cannot abide by the guidelines for skirts or shorts after the final warning, they will lose that privilege and be required to wear khaki or navy pants that adhere to the dress code guidelines for the remainder of the year.

Any classes missed for this reason will be marked as unexcused absences. Failure to abide by these attire guidelines may result in detention or other disciplinary action.

- **BOOKBAGS**

Student book bags may not be taken to classrooms. All book bags must be stored **IN** lockers. Laptop sleeves or bags are encouraged to help protect the students electronic device.



## BUILDING ACCESS & USAGE

- BUILDING ACCESS FOR STUDENTS
- FACILITY USAGE BY OUTSIDE GROUPS
- SIGNS AND POSTERS
- LOCKERS

## ● **BUILDING ACCESS FOR STUDENTS**

After 7:50 AM (8:45 AM on late start days), all entrances to the building are locked and access to the building will be available only through the Front Entrance. Students are not allowed to leave the building at any time to retrieve items from their vehicles. Visitors must report to the main office upon entering the school.

The building closes at 4:00 PM. Students must be picked up by 4:00 PM unless they are participating in extracurricular activities. If a parent cannot pick up their student at this time, other arrangements must be made. Students should wait outside, in the first-floor foyer, or in the cafeteria for their ride. Students are not to be roaming the building.

## ● **FACILITY USAGE BY OUTSIDE GROUPS**

Outside groups and organizations may use the StPX facilities. An online request form can be found [here](#).

## ● **SIGNS AND POSTERS**

All signs and posters must be approved, and signed, by the Administration *before* being posted at school. Posters without signatures will be taken down immediately. No posters or signs should be put on glass windows. Tape should never be used on any locker or other metal/glass surfaces.

## ● **LOCKERS**

Each student is assigned a locker for his/her use. Lockers may not be decorated with material that is inappropriate for school. It is strongly recommended that students purchase and use two combination locks – one for the hall locker and one for the gym locker. Items are not allowed to be stored on the tops of lockers. Throughout the day items on lockers will be brought to the main office. A second locker can be rented for \$10 for the year. Please see Mr. Halley for this locker assignment.

Lockers are the property of St. Pius X Catholic High School. Administration reserves the right of access to student lockers; however, St. Pius X is not responsible for lost, damaged, or stolen items contained in the locker. Tape is not allowed on the outside of lockers. Magnets are recommended.



## PARENTAL RESPONSIBILITY

- PARENT CLUB
- SERVICE HOURS
- PARENT SPONSORED PARTIES
- CUSTODY DOCUMENTATION
- TUITION
- REPORT CARDS AND EXAMS

- **PARENT CLUB**

The St. Pius X Parent Club is an organization composed of parent volunteers whose goal is to support St. Pius X students in all areas including academic, athletic, fine arts programs and the college counseling office's 583 College Visit Program. Funds are raised primarily through proceeds from concession stands sales and spiritwear. Participation in any of the sports and club programs at StPX requires an enormous amount of effort and dedication from both the students and their parents.

- **SERVICE HOURS**

Each family is required to either complete 6 service hours per school year or pay a \$300 fee. There are several ways to complete these hours and all are available through SignUpGenius. Some examples of ways hours can be earned are:

- Concession stand
- Spirit Wear
- Admission gates

- **PARENT SPONSORED PARTIES**

Parents put themselves at risk when sponsoring overnight parties, especially where alcohol is present. Taking students' car keys and allowing them to use alcohol in your home or on your property is not a wise choice. Not withholding the moral and ethical problems, parents put themselves at risk of a lawsuit or criminal prosecution.

The administration of St. Pius X will confront all rumors of such overnight parties, before or after the fact, informing parents of rumors and taking appropriate action as deemed necessary in a given situation.

**If the school becomes aware, in any way, of students using or possessing alcohol or drugs, or being present at an outside of school event where drugs and alcohol are being used, then it will be investigated and consequences may follow.**

- **CUSTODY DOCUMENTATION**

Parents (divorced, separated, remarried) must submit copies of custody papers to the school office. These papers will be kept in the student's school file in order to expedite the distribution of students' official school records.

- **TUITION**

TUITION AND FEES  
FOR THE 2023-2024 SCHOOL YEAR

**TUITION:** \$10,680.00

**CATHOLIC FAMILY DISCOUNT:** \$450.00

This is only available to families who are registered at a Catholic parish.

**FEES:**

- ENROLLMENT FEE: \$200.00
- SENIOR FEE: \$150.00. Applicable to seniors only. This fee covers graduation and baccalaureate expenses as well as free transcripts for life.
- ATHLETIC FEE:
  - \$125.00/child – 1st sport
  - \$100.00/child – 2nd sport
  - \$75.00/child – 3rd sport
  - \$450.00 maximum fee charged per family per year
- VOLUNTEER FEE: Parental involvement is integral to the success of our school. St. Pius requires 6 volunteer hours per family, per year. If a family opts-out of completing the volunteer hours, a \$300.00 fee will be charged. There are many opportunities to volunteer throughout the year. For more information visit our [website](#).

**TUITION PAYMENTS:**

St. Pius X uses FACTS Management for the collection of tuition payments. Your FACTS account and payment plan need to be set up by March 15<sup>th</sup>. Your payment plan option will remain the same in future years unless you make a change. Please make sure your banking or credit card information is correct. Use this [link](#) to set up your FACTS account.

If you have any questions or concerns while setting up your FACTS account, please call FACTS at (866) 441-4637. Please call Mrs. Donna Woods (636) 931-7487 ext. 101 if you have other questions regarding tuition.

**OPTION #1 - ONE FULL PAYMENT** paid through FACTS or directly to St. Pius X. FACTS is the preferred method of payment. There is no FACTS annual fee for a one time payment. FACTS credit card payments are assessed a 2.95% fee. A discount of \$200 will be applied if full payment is received by August 31st. There is an annual fee charged by FACTS of \$5.



**FACTS OPTION #2 - FACTS SEMI-ANNUAL PAYMENT PLAN** (July and January)  
Payments are made by automatic withdrawal from your checking or savings account or by credit card. Credit card payments are assessed a 2.95% fee by FACTS. There is an annual fee charged by FACTS of \$15.

**FACTS OPTION #3 - FACTS QUARTERLY PAYMENT PLAN** (July, October, January, April)  
Payments are made by automatic withdrawal from your checking or savings account or by credit card. Credit card payments are assessed a 2.95% fee by FACTS. There is an annual fee charged by FACTS of \$50.

**FACTS OPTION #4 - FACTS 10-MONTH PAYMENT PLAN** (July through April)  
Payments are made by automatic withdrawal from your checking or savings account or by credit card. Credit card payments are assessed a 2.95% fee by FACTS. There is an annual fee charged by FACTS of \$50.

**FACTS OPTION #5 - FACTS 12-MONTH PAYMENT PLAN** (July through June)  
Payments are made by automatic withdrawal from your checking or savings account or by credit card. Credit card payments are assessed a 2.95% fee by FACTS. There is an annual fee charged by FACTS of \$50.

**DELINQUENT PAYMENTS:** No exams will be administered, no report cards will be given at semester end, no transcripts will be sent, no participation in sports, after school activities, prom or graduation activities will be permitted for any student who is delinquent in payments.

**FAMILY PLAN:** For families with more than one child attending St. Pius X at the same time, there is an automatic discount for the second child of **\$600**, **\$1,000** for the third child, and the fourth child is free.

**RETURNED CHECKS:** Any returned check will have a \$20 processing fee charged.

**BOOKS:** Book rental is included in tuition. Students who lose or damage books will be charged accordingly.

**REFUNDS:** If a student withdraws from school, tuition and fees are due through the end of the semester of withdrawal.

**RECOVERY COURSES:** Recovery courses taken to make up credits are paid for by the individual student. If the student does not complete the course, no refunds will be made. Credit will not be awarded until the program is complete and the fee has been paid.

**ST. PIUS X FINANCIAL AID:** To view on our website, go to Admissions/Tuition Assistance or use this [link](#).

To apply for financial aid, complete the FACTS Grant and Aid Assessment using this [link](#). The preferred tentative deadline is February 24th. Families are notified in May of their financial aid awards.

**WORK STUDY:** To apply, families must fill out the Work-Study application in addition to the FACTS Grant and Aid Assessment. To view on our website go to Admissions/Tuition Assistance or use this [link](#).

**SCHOLARSHIPS/GRANTS/AWARDS:** Over the years, donors have financed a number of grants to students. Most require an essay to be written by the student and submitted by March 15. This is a strict deadline. Essay information is available using this [link](#).

**CATHOLIC ELEMENTARY TEACHERS GRANT:** Catholic Elementary teachers should meet with their school principal or parish pastor to apply for this grant.

#### **ARCHDIOCESE OF ST. LOUIS GRANTS:**

- **CATHOLIC FAMILY TUITION ASSISTANCE (CFTA):** Families must complete the Today and Tomorrow Educational Foundation application at [www.ttef-stl.org](http://www.ttef-stl.org).
  - **PARISH EMPLOYEE ENDOWMENT FUND (PEEF):** Funds are available to active employees of Catholic parishes. To apply, complete the Today and Tomorrow Educational Foundation application at [www.ttef-stl.org](http://www.ttef-stl.org).
  - **BEYOND SUNDAY FELLOWS PROGRAM:** A campaign led by the Roman Catholic Foundation of Eastern Missouri. For additional information please visit [www.rcfstl.org/beyond-sunday/scholarships/](http://www.rcfstl.org/beyond-sunday/scholarships/). To apply, complete the Today and Tomorrow Educational Foundation [application](#).
- **REPORT CARDS AND EXAMS**  
**HOLDING OF REPORT CARDS**

Report cards are held for non-payment of tuition at both semesters. Non-payment of book fines, non-returned athletic uniforms, athletic equipment, books, etc. can also result in the holding of the report card at either semester.

### **EXAM AND PROM ELIGIBILITY**

Delinquent tuition accounts result in students being ineligible to take exams at either semester, attend Prom or participate in graduation events. Also, no diplomas or transcripts will be released until the accounts are made current, and all graduation requirements are met (including service hours).



## CIRCUMSTANTIAL ADMINISTRATIVE PROCEDURES

- POLICE QUESTIONING OF STUDENTS
- CHILD ABUSE
- CONFIDENTIALITY CLAUSE
- AMENDMENTS

## ● **POLICE QUESTIONING OF STUDENTS**

*For police questioning of a student in school, the following guidelines will apply:* before the President or his representative permits the questioning of a student by law enforcement officers, the officer must explain the necessity of questioning the student while at school. The questioning officer's name and title will be obtained and recorded by school officials. The President or his representative will make reasonable efforts to contact the student's parent(s)/guardian.

*Arrested students:* if a student at school is subject to arrest or apprehension by a law enforcement officer, the Administration will request to see the summons or warrant and will deliver the student into the officer's custody. The Administration will immediately make every effort to notify the parent(s)/guardian.

## ● **CHILD ABUSE**

St. Pius X follows policies and procedures on child abuse as set down by the Archdiocese of St. Louis. Following are summary excerpts from the Revised Statutes of Missouri, regarding child abuse:

### 4.1.1. Definitions:

“Child” means any person less than 18 years of age.

“Abuse” means any physical injury, sexual abuse, or emotional abuse inflicted on a child other than by accidental means by those responsible for the care, custody and control of the child, which includes any person “exercising supervision” over a child for any part of a 24-hour day.

“Neglect” means failure by anyone responsible for the care, custody and control of a child to provide the proper or necessary support, education as required by law, nutrition or medical, surgical, or other care necessary for the child's well being. This also includes any person “exercising supervision” over a child for any part of a 24-hour day.

### 4.1.2. Who must report:

Every person with responsibility for the care of children is required to make a report. Generally, this covers anyone dealing with the care and supervision of children. Specifically, it covers every teacher, President, other school officials, daycare center worker, child care worker or social worker in addition to health care personnel and others. The obligation of a priest or religious to report depends on whether he/she is responsible for the care or supervision of children or is otherwise required to report because he/she is in one of the professional capabilities listed in the statute.

#### 4.1.3. What requires a report:

A person is required to report when he/she has reasonable cause to suspect that a child has been or may be subjected to conditions or circumstances which would reasonably result in abuse or neglect.

#### 4.1.4. To whom must the report be made:

A staff member, such as a teacher, daycare worker, or social worker must report to the person immediately in charge (e.g. the President, pastor, or agency director) when such staff member learns of abuse or neglect in his/her staff or professional position. The person in charge then becomes responsible for further internal reporting in accordance with these procedures, with a report ultimately being required to be made to the Missouri Division of Family Services if indicated by the circumstances. Anyone else required to report (including a teacher, social worker, etc, learning of abuse or neglect outside of his/her staff or professional position) must report directly to the Missouri Division of Family Services. Reports to the Missouri Division of Family Services may be made by calling 1-800-392-3738.

#### 4.1.5. When must a report be made:

The report must be made to the Division of Family Services by the person legally responsible for making the report immediately upon receiving a report of child abuse or other information regarding child abuse which gives him/her cause to suspect that a child has been or may be subjected to abuse or neglect. While the statute gives no time limit in its provisions, stating only that the report must be made immediately, the obligation to report does not arise until there is reasonable cause to suspect abuse or neglect. Some initial investigation may be required to determine whether such reasonable cause exists and accordingly, there may be a time period between learning of suspected abuse and making a decision whether to make a report. However, when reasonable cause to suspect abuse has been established, the report must be made immediately.

#### 4.1.6. Failure to report:

Failure to report suspected child abuse by a person required to do so is a class A misdemeanor.

### ● **CONFIDENTIALITY CLAUSE**

St. Pius X Catholic High School practices confidentiality with all students, parents, faculty, and staff. The school does not disclose personal information unless given permission. The exceptions to this are when contacted by police, reports to the Division of Social Services, and to Jostens for the purpose of ordering yearbooks, class rings, and Graduation items.

- **AMENDMENTS**

St. Pius X retains the right to amend this handbook as necessary.



## PARENT AND STUDENT ACKNOWLEDGEMENT

- PARENT/STUDENT ACKNOWLEDGEMENT

St. Pius X Catholic High School believes it is the responsibility of the families to read and understand the expectations of members of the St. Pius X Community.